



Weare Academy CofE First School

Our Communications Partnership

OUR SCHOOL VALUES

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RESPECT

We value and respect our school and community.

KINDNESS & COMPASSION

We treat each other with kindness and compassion.

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FORGIVENESS

We forgive mistakes and work together.

THANKFULNESS

We are thankful for the opportunities that we have,

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RESPONSIBILITY

We work hard to achieve and are responsible for our reaching our full potential.

Our Communications Partnership

We recognise that the relationship between our school, our parents/carers and our wider community is a partnership, and that all good partnerships thrive on excellent and effective communication.

We seek to foster respect, kindness, compassion, gratitude and personal responsibility in all that we do in our school community, but when it comes to the ways in which we communicate, it is vital that we create and implement effective communications systems and that we seek to always be:

- Clear, accurate and precise.
- Inclusive to the whole school community.
- Respectful, empathetic and supportive.

UPHOLDING OUR VALUES

To achieve the best quality of communication that we can:

- We will ensure our messaging is consistent, accurate, detailed and timely.
- We will monitor the quality of information delivered by the school with the senior staff members approving all messages as relevant.
- We will uphold our communication values at all times.
- We will be responsive and proactive with our communications with the community as a whole.

READY TO LISTEN

Listening and responding to our parents/carers when they communicate with us is the best way for us to understand their views and hear their ideas.

We encourage parents/carers to feel welcome in our school and we ensure members of the Senior Leadership Team and class teachers are present at drop off and collection times, so that they are visible and known whilst the Class Dojo newsfeed also provides opportunities for our staff to share learning progress, whole class activities and notices on a daily basis with our parents/carers.

PARENT/CARER & COLLECTIVE RESPONSIBILITIES

Parents/carers are responsible for accessing the information provided by the school using the agreed channels and opportunities provided (newsletters, bulletins, school visits, meetings etc.) and if they require further information are asked to make contact with school through the appropriate channel.

Please use the attached flow diagram to help you make contact with the most appropriate person to help you with any query, concern or communication that you may have. *Further detail can be found in the Parental Communications Policy on our school website.*

And, finally, we ask you to please always consider our communication values in the way you choose to communicate with anyone within our school, including any interactions that you may have on social media and in the wider community. **It is our collective responsibility to ensure we protect and promote the safety and wellbeing of every member of our school community.**



What should I do if I have a problem or concern?



If a problem or concern arises then an arrangement to speak to the class teacher should be made. An appointment can be made via the school office, in person or via Class Dojo. The following flowchart sets out who you should direct your concern towards:

